



## **FORWARD PLAN**

May 2004 Edition

Commencement Date: 20 May 2004

# THE FORWARD PLAN

## Introduction

The Forward Plan sets out information about future Council decisions. It also gives the public the opportunity to have their say on these decisions before they are taken.

## Publication and inspection of the Plan

The Plan is published monthly. It is available for inspection, free of charge, at the reception desk at the Civic Centre, Dagenham. It is also available on the Council's website ([www.lbbd.gov.uk](http://www.lbbd.gov.uk)).

The Plan will be published on the following dates during the Council year 2004 / 2005:

Edition	Publication date
May edition	20 April 2004
June edition	18 May 2004
July edition	22 June 2004
August edition	19 July 2004
September edition	17 August 2004
October edition	21 September 2004
November edition	19 October 2004
December edition	18 November 2004
January edition	22 December 2004
February edition	4 January 2005
March edition	15 February 2005
April edition	8 March 2005

## **Contents of the Plan**

By law, councils have to publish a monthly Forward Plan. This has to contain available details of all “Key Decisions” the Council is aware will be taken by councillors or staff during the forthcoming four-month period. The term “Key Decision” is explained below.

Barking and Dagenham Council is committed to open government. It is encouraging local people to have their say on the decisions that affect them, their families and the community as a whole. It recognises that it is therefore important to provide as much information about these decisions as possible. As a result, Barking and Dagenham’s Forward Plan lists all decisions, not just “Key Decisions”, and looks as far ahead as possible, not just at the coming few months.

### *Key Decisions*

A “Key Decision” is a decision that is likely to:

- (a) involve significant spending or savings and/or
- (b) have a significant effect on the community

In relation to (a), councils have to define which financial decisions are “significant” and, therefore, “Key.” Barking and Dagenham’s definition is spending or savings of £200,000 or more that is not in the Council’s Budget (the setting of the Budget is itself a Key Decision).

In relation to (b), a decision is, by law, “Key” if it is likely to have a significant impact on the community in two or more wards. In line with Government guidance, this Council treats a decision as “Key” if it is likely to have a significant impact on one or more ward.

### *Information included in the Plan*

In relation to each Key Decision, the Plan includes as much of the following information as is available when it is published:

- the subject matter
- the Member meeting/employee taking the decision
- the estimated date when a decision will be taken
- any groups/persons to be consulted before the decision is taken
- how any such consultation will be carried out
- a list of relevant documents to be submitted to the decision-taker in connection with the decision

*How you can have your say*

If you would like to comment on any decision included in the Plan please let me know as soon as you can. I will then ensure your comments are considered by those taking the decision.

Barry Ray  
Democratic and Electoral Services  
Room 191  
Civic Centre  
Dagenham  
RM10 7BN

Tel: 020 8227 2134  
Fax: 020 8227 2171  
Minicom: 020 8227 2685  
E-mail: [barry.ray@lbbd.gov.uk](mailto:barry.ray@lbbd.gov.uk)

## THE FORWARD PLAN

### Key to the table

Column 1 shows the estimated date when the decision will be taken and who will be taking the decision.

Column 2 sets out the title of the report or subject matter, the nature of the decision being sought and a list of supporting papers (if any) to be presented with the report.

Key Decisions are listed in bold type. Other decisions are listed in normal type.

Column 2 also shows, in brackets, the initials of the Chief Officer proposing the decision as follows:

DEAL = Director of Education, Arts and Libraries  
DHH = Director of Housing and Health  
DLES = Director of Leisure and Environmental Services  
DSS = Director of Social Services  
DCS = Director of Corporate Strategy  
DF = Director of Finance

Columns 3 and 4 provide information available at the time the Plan was published on, respectively, any groups to be consulted by the Council before the decision is taken and how any such consultation will be carried out.

Column 5 specifies which Wards (if any) will be affected by the proposal.

The Plan also lists the Members involved in taking Key Decisions (see Appendix A)

## MEETING DATES 2003/04

<b>Executive</b>
4 May 2004
11 May 2004
18 May 2004 (Performance Monitoring)
1 June 2004
15 June 2004
22 June 2004
29 June 2004
20 July 2004
27 July 2004 (Provisional)
3 August 2004 (Provisional)
17 August 2004 (Performance Monitoring)
7 September 2004
14 September 2004
21 September 2004
28 September 2004
19 October 2004
26 October 2004
9 November 2004
16 November 2004 (Performance Monitoring)
23 November 2004
14 December 2004
21 December 2004 (Provisional)
11 January 2005
25 January 2005
8 February 2005
22 February 2005 (Performance Monitoring)
8 March 2005
15 March 2005
22 March 2005
29 March 2005
12 April 2005
19 April 2005
3 May 2005
10 May 2005

<b>Assembly</b>
19 May (Annual Assembly) 2004
9 June 2004
7 July 2004
25 August 2004
6 October 2004
3 November 2004
1 December 2004
5 January 2005
2 February 2005
2 March 2005
6 April 2005
18 May (Annual Assembly) 2005

Decision taker/ Estimated date (Draft report deadline)	Subject Matter (relevant Chief Officer)  Nature of Decision  <i>Additional documents to be submitted</i>	Consultees	Consultation Process	Wards Affected by the Proposals
<b>Executive: 27.4.04</b>	<p>Schemes for Primary and Secondary Admissions (DEAL)</p> <p>Under the Education Act 2002 LEAs are required to develop Admission Schemes for the annual process of admitting pupils to Reception classes in infant and primary schools and to Year 7 in secondary schools</p> <p>These schemes are to show how the Local Education Authority will co-ordinate their admissions processes and ensure that all parents within the Borough apply for primary and secondary schools using one common application form and are sent one offer of a place at a school on the same day</p> <p>The should be consulted upon and formulated by 16 April 2004 in preparation for admission to schools in September 2005</p> <p>The Executive will be asked to approve the publication of these schemes in line with the requirements of the Education Act 2002 <i>None.</i></p>	<p><b>Internal:</b></p> <p>Members of the Barking and Dagenham Admissions Forum - Cllrs Bramley, Curtis and Jones</p> <p>Headteachers and Governing Bodies of schools within Barking and Dagenham</p> <p><b>External:</b></p> <p>The Barking and Dagenham Admissions Forum Local and neighbouring Admissions Authorities Catholic and Church of England Diocesan Boards Governing Bodies of schools within Barking and Dagenham</p>	Meetings and documents	All Wards



<p><b>Executive: 27.4.04</b></p>	<p><b>Procurement of Catering Supplies :</b> Financial (DEAL)</p> <p>The current agreements for various catering suppliers, including food and beverage, will terminate during 2004. It will be necessary to re-tender through EU Directives</p> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>Members</p> <p>DEAL - Schools DEAL - Parents and children DEAL - Equalities and diversity routes</p> <p>DSS</p> <p>DLES</p> <p><b>External:</b></p> <p>Local and national suppliers</p>	<p>Meetings Surveys Tasting sessions</p>	<p>All Wards</p>
<p><b>Executive: 27.4.04</b></p>	<p><b>Name Change for Dagenham Priory School :</b> Community (DEAL)</p> <p>Dagenham Priory Secondary School and Arts College is looking to change its name and to reflect its role as a community based school</p> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>DEAL - Dagenham Priory School, in particular the children and Governors</p> <p><b>External:</b></p> <p>Local people</p>	<p>By a competition with the pupils in the school to suggest names</p>	<p>River</p>

<p><b>Executive:</b> <b>27.4.04</b></p>	<p>Climate Change Strategy (DLES)</p> <p>The Executive will be asked to agree the draft Climate Change Strategy, which deals with the reduction of Greenhouse gases by 2010 in line with Central Government Policy, for London Borough of Barking and Dagenham</p> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>Overall consultation on principle design and layouts</p> <p>DHH - Health and Consumer Services</p> <p>DLES - Technical and Operational Services</p> <p>All other departments represented via the Environmental Sustainability Steering Group</p> <p><b>External:</b></p> <p>ADSM (Engineering Sustainability Consultancy) working with the Council on the development of the draft strategy</p>	<p>The strategy document sets out the framework for consultation within the local community, Council departments and specialist interest groups</p>	<p>All Wards</p>
---	--	--	---	------------------

<p><b>Executive: 27.4.04</b></p>	<p>Term Contract for Catering Equipment Servicing and Repairs (DLES)</p> <p>The Executive will be asked to approve a new five-year term contract</p> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>DLES DLES - Finance</p> <p>DEAL</p> <p>DSS</p> <p>DCS - Corporate Procurement Officer</p>	<p>Circulation of draft reports</p>	<p>Not Applicable</p>
<p><b>Executive: 27.4.04</b></p>	<p>Fees and Charges: Births, Deaths and Marriage Registration Service (DLES)</p> <p>Report reviewing changes in charges in accordance with Executive minute 329, 11 March 2003 and setting of charges for 2004/05 onwards</p> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>DLES - Finance</p>	<p>Circulation of draft report</p>	<p>All Wards</p>
<p><b>Executive: 27.4.04</b></p>	<p>Fees and Charges: Review of On / Off Street Parking Charges (DLES)</p> <p>The Executive will receive a report reviewing changes in the charges</p> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>DLES - Finance</p>	<p>Circulation of draft report</p>	<p>All Wards</p>

<p><b>Executive: 27.4.04</b></p>	<p><b>Children's Centre Strategy</b> : Community (DEAL)</p> <p>The Executive will be asked to agree the proposals for the Borough's Children Centre Plan which is due to be submitted to DfES on October 15 2003</p> <p>Five children's centres need to be created by 2006 in order to meet the Government's requirements. The Aim is to bring together all the key public and voluntary services that promote the well being of young children, and to make them as accessible as possible through taking a locally based, integrated, child focused approach to service delivery</p> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>DSS</p> <p><b>External:</b></p> <p>EYDCP Early Years Providers Children's Centres Strategy Group</p>	<p>Meetings</p>	<p>Not Applicable</p>
<p><b>Executive: 27.4.04</b></p>	<p>Parking - Barking Town Centre (DLES)</p> <p>To report to the Executive on the impact on parking revenue of the various redevelopments occurring in Barking Town Centre</p> <p>To seek the Executive's instructions, particularly with regard to the financial issues</p> <p>To consider the actions needed and funding issues as a result of reduction in parking provision in Barking Town Centre</p> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>DLES - Finance DLES - Planning</p>	<p>Circulation of draft report</p>	<p>Abbey</p>

<p><b>Executive: 27.4.04</b></p>	<p>Safeguarding Children: A Multi Agency Review of Child Protection Service (DSS)</p> <p>The Area Child Protection Committee (ACPC) has conducted a wide-ranging multi agency review of service to safeguard children. The report sets out the main findings and recommendations of the Review of Social Services, together with the action plans to implement the key changes</p> <p>The Executive is asked to agree the action plans arising from the Safeguarding of Children report for Social Services. As lead agency for the Area Child Protection Committee</p> <p><i>None.</i></p>	<p><b>External</b></p> <p>All agencies on the Area Child Protection Committee</p>	<p>Direct meetings/briefings with agencies involved</p>	<p>All Wards</p>
<p><b>Executive: 27.4.04</b></p>	<p>Budget Monitoring Reports (DF)</p> <p>Budget Monitoring</p> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>The Management Team Divisional Management Teams Performance Monitoring Contact Officers</p>	<p>Report performance monitoring process</p>	<p>Not Applicable</p>
<p><b>Executive: 27.4.04</b></p>	<p>Award of Contract to Supply Call Centre Technology (DCS)</p> <p>The Executive will be asked to approve the product supplier and implementation of call centre technology</p> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>Customer First Board Procurement Steering Group Project Steering Group</p>	<p>Via briefings</p>	<p>All Wards</p>

<p><b>Executive: 27.4.04</b></p>	<p>Emergency Planning - Local Government Gold Resolution (DLES)</p> <p>The Executive will be asked to agree the request from the Minister for London that in the event of a Catastrophic Incident that the Borough's resources can be allocated for use by the appointed London Authority Chief Executive Gold</p> <p><i>None.</i></p>	<p><b>Internal</b></p> <p>All Chief Officers Solicitor to the Council All Portfolio Holders</p>	<p>Circulation of draft report</p>	<p>Not Applicable</p>
<p><b>Executive: 27.4.04</b></p>	<p>Section 16 Tenant Empowerment Fund (DHH)</p> <p>The Section 16 Tenant Empowerment Grant is designed to promote and help raise the quality of local authority tenant participation through independent training and advice. The grant aims include increasing community self help through developing tenants skills, knowledge and capacity to carry out local community projects and encourage new ideas</p> <p>Working with First Call consultants, the Chadwell Heath/Whalebone wards (excluding Marks Gate) has been recommended as the first area to pilot this approach</p> <p>The Executive will be asked to agree the approach and the pilot area for the Section 16 Tenant Empowerment Fund Grant</p> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>Ward Members: Cllrs Curtis, Jeyes, Justice, Denyer, Gibbs and Mrs West</p> <p><b>External:</b></p> <p>Wellgate Community Housing Partnership Chair of the Tenants Federation</p>	<p>Via meetings</p>	<p>Chadwell Heath; Whalebone;</p>

<p><b>Executive: 27.4.04</b></p>	<p>Internal Refurbishment Programme to Low Rise Dwellings (Kitchen / Rewire Works) - Appointment of Constructor Partners for Pre-Construction Phase (DHH)</p> <p>Explanation of the process to date; intended outcome of entering into the first stage agreement (project partnering agreement); basis for recommending appointment.</p> <p>The Executive will be asked to agree the appointment of constructor partners for pre-construction phase of the project and continued Member involvement in project development; authorisation to negotiate financial aspects of contract</p> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>Lead Member for Housing, Health and Social Care: Cllr Osborn Chair of Scrutiny Management Board: Cllr Mrs Twomey</p> <p>DHH DHH - Head of Finance DHH - Head of Landlord Services</p> <p>DCS - Corporate Procurement Officer</p> <p>DF - Head of Audit</p>	<p>Meetings</p>	<p>All Wards</p>
<p><b>Executive: 27.4.04</b></p>	<p><b>New Dagenham Library / Contact Centre :</b> Financial (DCS)</p> <p>To approve expenditure on a feasibility study and preparatory work for the provision of a new library and Contact Centre on or near the Heathway</p> <p>The Executive will be asked to agree to approve expenditure on a feasibility study/business case and design works for a new library and Contact Centre in Dagenham</p> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>Ward Members: Cllrs Davis, McCarthy, Wade, Fairbrass, Kallar, B Osborn, H Collins, Jones, O'Brien, Huggins, Porter, Thomas, Jamu, Smith, Mrs Twomey, Best, Dale and Waker</p> <p>Regeneration Board Customer First Board</p> <p>DLES - Capital Programme Monitoring Office</p>	<p>Working Party for Ward Members</p> <p>Reports submitted to relevant Boards/appraisals</p>	<p>Alibon; Goresbrook; Heath; Parsloes; River; Village;</p>

<p><b>Executive: 27.4.04</b></p>	<p><b>The LBB Council's response to the consultation on the Mayor for London's Draft Economic Development Strategy "Sustaining Success" : Financial (DLES)</b></p> <p>The Executive will be asked to agree the Borough's response to the Draft Economic Development Strategy prepared by the London Development Agency on behalf of the Mayor for London. The deadline for the receipt of comments is 30 April 2004</p> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>Regeneration Board</p> <p>DLES Group Manager Urban Design Planning and Transportation</p> <p>DEAL Head of Lifelong Learning</p>	<p>Regeneration Board of 30 March 2004 Direct contact with key officers</p>	<p>All Wards</p>
<p><b>Executive: 27.4.04</b></p>	<p>Land Disposal Sites: St Ann's Development Naming of Affordable Blocks (DSS)</p> <p>The St Ann's development will provide a total of 125 new units for the Borough made up of 37 units for sale, 32 shared ownership, 20 community bonus units and 36 units for rent. The first affordable units are due to be available in June</p> <p>The Executive will be asked to decide and approve names for 3 new blocks of affordable flats on the St Ann's development</p> <p><i>None.</i></p>	<p><b>External:</b></p> <p>Local Residents Association</p>	<p>Via meetings</p>	<p>Gascoigne</p>



<p><b>Executive: 27.4.04</b></p>	<p>Members' Allowances (DF)</p> <p>Annual review of Members' Allowances is reviewed by the Independent Remuneration Panel, this includes interviewing Members in the different bandings and considering their annual reports regarding their work in the proceeding year and recommending any changes</p> <p>The Executive/Assembly is asked to recommend to the Assembly that they approve the scheme for the new municipal year</p> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>The Management Team Heads of Service</p> <p><b>External:</b></p> <p>Members' Remuneration Panel</p>	<p>Not applicable</p>	<p>Not Applicable</p>
<p><b>Executive: 27.4.04</b></p>	<p>Thames View Sports Pitch (DHH)</p> <p>A need to provide a youth play area on the Thames View Estate has been identified by local Councillors and Estate Management staff. This is a result of continuing reports of anti-social behaviour from youths on the Estate</p> <p>The Executive will be asked to agree the request to fund this project from the security budget</p> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>The Management Team Heads of Service</p> <p><b>External:</b></p> <p>CHP2 Board</p>	<p>Via the Community Housing Partnership Board Local Tenants and Residents Association</p>	<p>Thames</p>

<p><b>Executive:</b> <b>27.4.04</b></p>	<p>Provision of Capacity to Receive Digital TV Signals - Flatted Accommodation (DHH)</p> <p>The Government has well documented plans to switch off the analogue TV transmitters by 2010. Many residents would like to be able to pick up the free to air digital TV stations already available, but the current communal aerial systems are 20 years old and need replacing</p> <p>Officers will report on the various options open to the Council as landlord and recommend the most cost effective solution</p> <p>The Executive will be asked to consider/approve the most suitable means of providing residents in flatted accommodation the means to receive the free to air digital TV signals</p> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>The Management Team</p> <p>Heads of Service</p> <p>DHH - The Housing Management Team DHH - Home Ownership and Leasehold Section</p> <p><b>External:</b></p> <p>Various providers of suitable systems to provide the required service</p>	<p>Briefing notes and reports to internal consultees and business plans and interviews with external providers</p> <p>There are no plans to consult with residents, as initial findings do not indicate a significant increase in the current charges per annum per resident</p>	<p>All Wards</p>
---	--	---	--	------------------

<p><b>Executive:</b> <b>11.5.04</b></p>	<p>London 2012 Olympic Bid (DLES)</p> <p>The Executive will be asked to support the Pan London bid to host the 2012 Olympic Games and ensure that the London Borough of Barking and Dagenham benefit directly from the bid process</p> <p>The Executive will be asked to support the Plan London bid to host the 2012 Olympic Games and ensure that the London Borough of Barking and Dagenham benefit directly from the bid process</p> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>DLES - Finance DLES - Regeneration Implementation, Planning and Transportation</p> <p><b>External:</b></p> <p>None</p>	<p>Circulation of report</p>	<p>All Wards</p>
<p><b>Executive:</b> <b>11.5.04</b></p>	<p>Housing Strategy Division: Adjustment to Structure and Regarding of Post (DHH)</p> <p>The report advises the Executive of a change in responsibilities within the Housing Strategy Division and of consequent proposals for changes to the structure. The report also indicates that all of the changes can be contained within existing resources</p> <p>The Executive will be asked to agree to proposed adjustments to the structure of the Housing Strategy Division and to the amended point within the LSMR grade for one post</p> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>DF The Management Team Heads of Service Trade Unions Staff affected</p>	<p>Sounding Board arrangements for Trade Unions individual meetings with staff</p>	<p>Not Applicable</p>

<p><b>Executive: 11.5.04</b></p>	<p>Award of Customer Relationship Management Contract (DCS)</p> <p>The Executive will be asked to approve the preferred supplier for Customer Relationship Management (CRM) for the Council</p> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>The Management Team Lead Member</p>	<p>Verbally Through Customer First Board</p>	<p>Not Applicable</p>
<p><b>Executive: 11.5.04</b></p>	<p><b>Improving the Reception Areas at 2 and 90 Stour Road</b> : Financial (DF)</p> <p>On 8 January 2003 the Assembly agreed the recommendations of the Stour Road Accommodation (Finance) Scrutiny Panel. One of the recommendations was to undertake a design review of 90 Stour Road and report back to the Executive with costings</p> <p>In July 2003 the Executive approved £300K be earmarked for the cost of the refurbishment activity. On 23 December 2003 The Management Team considered a report outlining the options being considered for 2 and 90 Stour Road and agreed that a report be forwarded to the Executive outlining the preferred option for approval</p> <p>The Executive will be asked to agree recommendations for proposed structural changes to the Reception Areas for 2 and 90 Stour Road</p> <p><i>None.</i></p>	<p><b>Internal</b></p> <p>DF DHH Head of Customer First Head of Landlord Services Architects</p>	<p>Internal meetings and opportunity to comment on draft report</p>	<p>Not Applicable</p>

<p><b>Executive:</b> <b>11.5.04</b></p>	<p>Progress on the Reorganisation of the Leisure and Environmental Services Department (DLES)</p> <p>The Executive will be asked to note the progress made since agreeing to the proposals to refocus the Leisure and Environmental Services Department</p> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>LESD Human Resources</p>	<p>Meetings and circulation of draft report</p>	<p>Not Applicable</p>
---	---	---	---	-----------------------

<p><b>Executive:</b> <b>11.5.04</b></p>	<p><b>Draft Final Report of the Erkenwald Centre Development Scrutiny Panel : Community (DCS)</b></p> <p>The Panel was set up in June 2001 to monitor the development of the former Erkenwald Youth Centre as a Pupil Referral Unit for primary children who are excluded from school. The Centre will open in January 2004</p> <p>The Panel's report sets out how the Centre has been developed and its recommendations for future developments of this kind The Executive will be asked to comment on the report.</p> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>The Management Team</p> <p>DCS - The Panel's Independent Scrutiny Support Officer - Head of Democratic Support</p> <p>DCS - Democratic and Electoral Services Manager</p> <p>DEAL - Head of Lifelong Learning DEAL - Assets Manager DEAL - Projects Officer, Assets Team DEAL - Principal Inspector, Community Inspection and Advisory Service DEAL - Head of Children's Support</p> <p>DLES - Group Manager, Technical and Operational Services</p> <p><b>External:</b></p> <p>Chief Executive, North East London Mental Health Trust</p> <p>Chair of Erkenwald Tenants and Residents Association</p>	<p>Circulated report for comment and invited to attend Panel meeting</p>	<p>Becontree; Mayesbrook;</p>
---	---	---	--	-----------------------------------

<p><b>Executive:</b> <b>18.5.04</b></p>	<p>Performance Monitoring - End of Year 2003/04 Actuals (DCS)</p> <p>Outturn performance for 2003/04 against Statutory Best Value Performance Indicators (BVPIs), Council Scorecard PIs and PSA targets</p> <p>The Executive is asked to discuss performance as highlighted by the performance indicators presented</p> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>The Management Team</p> <p>Departmental Management Teams</p>	<p>The Performance Monitoring process</p>	<p>Not Applicable</p>
---	---	---	---	-----------------------

<p><b>Executive:</b> <b>18.5.04</b></p>	<p>HR Policies and Procedures (DCS)</p> <p>The following policies and procedures have been reviewed, as part of the ODP and Balanced Scorecard objectives, to bring them up to date with changing legislation and “best practice”</p> <p>Annual Leave and Special Leave Provisions Disciplinary Procedure Family Friendly Provisions - Maternity, Paternity, Adoption and Parental Leave Grievance Procedure Managing Attendance – Sickness Absence Procedure Market Supplements Bicycle Allowance</p> <p>The Executive will be asked to agree the adoption of the new/revised HR policies and procedures, as recommended by the Employee Joint Consultative Committee and the proposed implementation plan</p> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>The Management Team Departmental Management Teams Trade Unions Staff Representative Groups Members - Employee Joint Consultative Committee</p>	<p>Employee Joint Consultative Committee on 19 April 2004 (after extensive consultation with managers, departments and the trade unions over a period of time)</p>	<p>Not Applicable</p>
---	---	---	--	-----------------------



<p><b>Executive: 18.5.04</b></p>	<p>Thames View Soil Investigation Contract Extension (DLES)</p> <p>The current planned work for site investigation at Thames View Estate has been completed. The work has identified that further works to clarify the areas that should be identified as contaminated need to be carried out. This report asks for approval to extend the existing contracts for site investigation and project management to enable these works to be carried out</p> <p>The Executive will be asked to agree to the extension of existing contracts for both site investigation and project management to continue investigative works at the Thames View Estate</p> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>DHH - Finance Health and Consumer Services Housing Services</p>	<p>Internal circulation</p>	<p>Thames</p>
--------------------------------------	---	--	-----------------------------	---------------

<p><b>Executive:</b> <b>18.5.04</b></p>	<p>Dagenham Dock Infrastructure Project (DLES)</p> <p>The upgrading of Dagenham Dock's infrastructure has long been identified as a key objective in regenerating the local economy. The poorly maintained private roads have prevented physical development and job creation. The problems have often been identified as a classic example of the scale of the transformation which is needed in the Thames Gateway. The report lays out the details of the project and the need for a legal agreement with the LDA</p> <p>The Executive will be asked to support the Dagenham Dock infrastructure project and:</p> <ul style="list-style-type: none"> <li>• Agree to the Council entering into a legal agreement regarding funding (to secure the EtsP funding and relate Section 106 contributions)</li> <li>• Support sustainable construction/materials</li> <li>• Agree not to seek commuted sums</li> </ul> <p><i>None.</i></p>	<p><b>External:</b></p> <p>Dagenham Dock Occupiers Forum</p>	<p>Via the planning application consultation process and regular meetings</p>	<p>Thames</p>
---	--	--	---	---------------

<p><b>Executive: 18.5.04</b></p>	<p>Licensing Act 2003 - Licensing Committee Arrangements (DHH)</p> <p>Under the Licensing Act 2003 the Council must set up a Licensing Committee and establish a licensing policy</p> <p>The Executive will be asked to agree that the Regulatory and General Matters Board should become the Council's Licensing Committee for the purposes of the Licensing Act 2003 and to approve a draft licensing policy to go out for consultation with stakeholders</p> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>Executive Lead Member - Councillor McKenzie</p> <p>The Management Team</p>	<p>Report to The Management Team</p> <p>Draft Executive report to Councillor McKenzie</p>	<p>All Wards</p>
<p><b>Executive: 18.5.04</b></p>	<p>BVIP - School Admissions (DEAL)</p> <p>To provide details of changes with and around the Admissions Section and summarise the actions undertaken since BVR, indicating where legislation or departmental reorganisation has impacted the action plan</p> <p>The Executive will be asked to approve 'sign-off' of BVIP for School Admissions as it has now either been superseded or incorporated into other monitoring arrangements</p> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>Scrutiny Panel - In line with BVIP procedures</p>	<p>Via meetings</p>	<p>All Wards</p>

<p><b>Executive: 18.5.04</b></p>	<p>Waste and Recycling Performance 2003 / 2004 and Proposed Future Initiatives to Comply with DEFRA Proposals 2004 / 2007 (DLES)</p> <p>This report covers the current performance in Environmental Management and endeavours to offer a vision for LBBD to aspire to in these areas</p> <p>The Executive will be asked to</p> <ul style="list-style-type: none"> <li>• consider the performance of the recycling initiatives initiated in 2003</li> <li>• consider future initiatives, measures and systems both Borough-wide and internal to boost the Council's 'Reduce, Reuse and Recycle' performance. Set out the likely costs of meeting Government requirements over the medium-term to achieve our Statutory recycling and bio-waste reduction targets and</li> <li>• agree the strategy to meet the Council's Cleaner Greener Safer Community Priorities in the waste area</li> </ul> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>Lead Member: Cllr McKenzie</p> <p>DLES - Finance DLES - Planning DLES - Highways and Traffic DLES - Transport and Waste</p> <p><b>External:</b></p> <p>ELWA Shanks Waste Services Ltd</p>	<p>Meetings and correspondence</p> <p>Circulation of draft report</p>	<p>All Wards</p>
--------------------------------------	---	--	---	------------------

<p><b>Executive:</b> <b>18.5.04</b></p>	<p>Fees and Charges: Planning Post Search and Other Enquiry Charges (DLES)</p> <p>The Executive will receive a report reviewing the changes in the charges</p> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>DLES - Finance</p>	<p>Circulation of draft report</p>	<p>All Wards</p>
<p><b>Executive:</b> <b>18.5.04</b></p>	<p>Capital Programme 2004 / 2005 Additional Scheme Expansion of the Borough's CCTV coverage (DLES)</p> <p>To report to the Executive on the result of crime data analysis to determine the priority for CCTV expansion and utilise a capital receipt for this purpose. This arose from the report agreeing to the retention of a capital receipt for the sale of land adjoining St Albans Church, Urswick Road, Dagenham</p> <p>The Executive will be asked if it wishes to amend the 2004 / 2005 Capital Programme to include a scheme to expand CCTV coverage of Barking Town Centre</p> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>DLES - Finance. DLES - Capital Programme Management Office</p> <p>DCS - Community Safety</p> <p>DF - Management Accountant</p>	<p>Circulation of draft report</p>	<p>Abbey; Longbridge;</p>

<p><b>Executive: 18.5.04</b></p>	<p>Extension of Joint LCSG Contract for Computer Consumables 2002/2004: Pre Tender Packaging (DLES)</p> <p>The Executive will be asked to approve a recommendation to award the contract to the recommended supplier / suppliers for the Supply of Computer Consumables which is operated as a joint contract with the London Contracts and Supplies Group, lead by the London Borough of Ealing</p> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>DLES - Finance</p> <p>DCS - Corporate Procurement Officer</p>	<p>Circulation of draft report</p>	<p>Not Applicable</p>
<p><b>Executive: 18.5.04</b></p>	<p>Development Control Performance Indicators (DLES)</p> <p>The Executive is asked to note improvements made in Development Control performance since the implementation of the improvement plan</p> <p>This report covers progress made in delivering Development Control Performance Indicator BVPI 109 a-c since the Executive agreed the improvement plan</p> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>Not Applicable</p>	<p>Not Applicable</p>	<p>Not Applicable</p>

<p><b>Executive:</b> <b>18.5.04</b></p>	<p>Performance Indicators Environmental Management - Waste, Transportation and Street Cleansing (DLES)</p> <p>This report covers the current performance indicators in Environmental Management and endeavours to offer explanations of those which LBBD although judged by are not directly in our control</p> <p>The Executive will be asked to consider the performance and agree to alternative measures of performance in a number of areas and consent to a challenge of the Audit Commission Performance Indicators in these areas as they are not an accurate measure of LBBD's performance</p> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>Lead Member: Cllr McKenzie</p> <p>DLES - Finance DLES - Planning DLES - Highways and Traffic DLES - Transport and Waste</p>	<p>Meetings and correspondence</p> <p>Circulation of draft report</p>	<p>All Wards</p>
---	---	--	---	------------------

<p><b>Assembly: 19.5.04</b></p>	<p>Petition - Requesting A Community Hall for Valence Area (DLES)</p> <p>To report, in accordance with the Constitution, to the Assembly on the receipt of a petition in requesting a community hall for the Valence Ward</p> <p>The Assembly will be asked to agree the recommendations following discussions held in accordance with Article Two (paragraph 16) of the Constitution</p> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>Lead Member - Councillor Wade Valence Ward Members: Cllrs Mrs Bruce, Mrs Cridland and Mrs C Osborn</p> <p>DLES DLES - Finance DLES - Head of Regeneration</p> <p><b>External:</b></p> <p>Lead Petitioner</p>	<p>Meetings (as required by Article Two (paragraph 16) of the Constitution)</p> <p>Circulation of draft report</p>	<p>Valence</p>
<p><b>Assembly: 19.5.04</b></p>	<p>Petition - Requesting BMX Track in Old Dagenham Park (DLES)</p> <p>To report, in accordance with the Constitution, to the Assembly on the receipt of a petition in requesting that the Arena in Old Dagenham Park is turned into a BMX track</p> <p>The Assembly will be asked to agree the recommendations following discussions held in accordance with Article Two (paragraph 16) of the Constitution</p> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>Lead Member: Councillor Porter Village Ward Members - Cllrs Best, Dale and Waker</p> <p><b>External:</b></p> <p>Lead petitioner London Riverside</p>	<p>Meetings (as required by Article Two (paragraph 16) of the Constitution)</p> <p>Circulation of draft report</p>	<p>Village</p>



<p><b>Assembly:</b> <b>19.5.04</b></p>	<p>Petition - Recycling and Reuse Centre at Frizlands Depot (DLES)</p> <p>Concerns the redevelopment/reorganisation of the Civic Amenities Site – Waste Disposal Management Rainham Road North, Dagenham</p> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>Executive Lead Member - Councillor McKenzie Heath Ward Members: Cllrs Fairbrass, B Osborn and Kallar</p> <p>DLES - Planning and Transportation DLES - Health and Consumer</p> <p>DHH</p> <p><b>External:</b></p> <p>East London Waste Authority Lead Petitioner</p>	<p>Meetings (as required by Article Two (paragraph 16) of the Constitution)</p>	<p>Heath</p>
--	--	--	---	--------------

<p><b>Assembly: 19.5.04</b></p>	<p>Petition - Regarding Councils Decision on Community Halls (DLES)</p> <p>To report, in accordance with the Constitution, to the Assembly on the receipt of a petition in relation to the future management of community halls. The petition is asking the Council to reconsider it's decision on the future management of the halls</p> <p>The Assembly will be asked to agree the recommendations following discussions held in accordance with Article Two (paragraph 16) of the Constitution</p> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>Lead Member: Cllr Wade Cllr Fairbrass.</p> <p>DLES DLES - Finance DLES - Head of Regeneration</p> <p>DCS</p> <p><b>External:</b></p> <p>Lead Petitioner</p>	<p>Meetings (as required by Article Two (paragraph 16) of the Constitution)</p> <p>Circulation of draft report</p>	<p>Not Applicable</p>
<p><b>Assembly: 19.5.04</b></p>	<p><b>Education Development Plan</b> : Framework [Annual Item] (DEAL)</p> <p>This will be the annual update of the 2002 - 2007 EDP for 2004 / 2005 and it outlines how the Council will continue its drive for school improvement</p> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>DEAL - Schools DEAL - Governors</p> <p>DSS</p> <p><b>External:</b></p> <p>Diocese Other Education Providers</p>	<p>Annual update and input from schools via meetings</p> <p>Input from DfES via annual stock-take meeting</p>	<p>Not Applicable</p>

<p><b>Assembly:</b> <b>19.5.04</b></p>	<p>East London Transit (DLES)</p> <p>This report covers the East London Transit scheme that is aimed at increasing safety, capacity, reliability, comfort and accessibility of public transport in East London, while reducing journey times and delays. Using high quality bus technology, the first phase of East London Transit will run between Ilford, Barking, Barking Reach and Dagenham Dock Station. Phase 1 is expected to be completed by December 2006 and will cost £35m. It is expected to carry 6 million passengers a year. The total capital cost for all phases of the ultimate 53 km scheme will be £215m. Later phases would serve Barkingside, Harold Hill, Rainham, Gallions Reach, Thames Gateway Bridge, Elm Park and Collier Row</p> <p>The Assembly will be asked to agree the East London Transit proposals being developed by Transport for London, linking Ilford to Barking to Barking Reach to Dagenham Dock. This will be in the form of a short presentation by Transport for London to the Executive. Transport for London will be taking the East London Transit to their Board for approval in June 2004</p> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>LESD – Finance</p> <p><b>External:</b></p> <p>The Greater London Partnership London Development Agency Greater London Authority English Partnership Other statutory undertakers in the area, residents and businesses</p>	<p>The Citizens Panel and Community Forums will be consulted</p> <p>Circulation of draft report</p>	<p>Abbey; Eastbury; Gascoigne; River; Thames;</p>
--	--	--	---	---

<p><b>Assembly:</b> <b>19.5.04</b></p>	<p>Petition: Rogers Gardens (DLES)</p> <p>The Petition is asking the Council to agree the recommendations following the investigations made by officers and discussions held in accordance with Article Two (paragraph 16) of the Constitution</p> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>Executive Lead Member - Cllr McKenzie Ward Members: Wade, McCarthy and Davis</p> <p><b>External:</b></p> <p>Lead Petitioners - Mrs Linda Terry, 15 Rogers Gardens Mr &amp; Mrs Smith, 16 Rogers Gardens</p>	<p>Meetings (as required by Article Two (paragraph 16) of the Constitution)</p> <p>Meeting held on 5 March 2004 with Lead Petitioners, Council officers and Ward Members</p>	<p>Alibon</p>
<p><b>Executive:</b> <b>1.6.04</b></p>	<p>Budget Monitoring Reports (DF)</p> <p>Budget Monitoring</p> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>The Management Team Divisional Management Teams Performance Monitoring Contact Officers</p>	<p>Report performance monitoring process</p>	<p>Not Applicable</p>

<p><b>Executive:</b> <b>1.6.04</b></p>	<p>Barking Town Centre - Draft Interim Planning Guidance (DLES)</p> <p>This report seeks approval for the draft Interim Planning Guidance to be formally consulted upon by the Council to ensure the document takes into consideration the views of the community and relevant stakeholders and holds widespread support for the aims and objectives stated in the Guidance for future development in Barking Town Centre</p> <p>The Executive will be asked to:</p> <ul style="list-style-type: none"> <li>• Endorse draft Interim Planning Guidance for public consultation</li> <li>• Approval of the Consultation Strategy</li> </ul> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>DLES - Head of Civil Engineering DLES - Head of Planning and Transportation DLES - Finance</p> <p><b>External:</b></p> <p>Residents Local businesses and traders Landowners/occupiers Statutory consultees</p>	<p>Via Community Forum meetings Newsletters Letters and meetings Public display in Library</p>	<p>Abbey; Gascoigne;</p>
--	---	---	--	------------------------------

<p><b>Executive: 1.6.04</b></p>	<p>Repairs to The Mall Shopping Areas Roof (DLES)</p> <p>The Executive will be asked to agree Capital funding to meet shortfall in recharge to occupiers</p> <p>This report covers the need to repair the roof and recharge the lessees occupying the premises to the front of The Mall, Heathway. Some of the lessees are non-profit making organisations/groups and will not be in a position to cover their portion of the cost from their funds</p> <p><i>None.</i></p>	<p><b>Internal</b></p> <p>LESD - Finance LESD - Leisure and Community</p>	<p>Meetings and correspondence Circulation of draft report</p>	<p>Alibon; River; Village;</p>
<p><b>Executive: 1.6.04</b></p>	<p>Fees and Charges: Bulky Household Collections (DLES)</p> <p>The vast majority of bulky waste is collected free of charge. A collection authority is able to charge for bulky items of waste and mot other local authorities now impose a charge for this service</p> <p>The Executive will be asked to agree to charging residents for the collection of bulky waste The Executive will be asked to agree to charging residents for the collection of bulky waste</p> <p><i>None.</i></p>	<p><b>Internal</b></p> <p>Executive Lead Member – Cllr McKenzie</p> <p>DLES – Finance</p> <p>DHH</p> <p>All Chief Officers (TMT)</p>	<p>Meetings Correspondence etc</p>	<p>All Wards</p>

<p><b>Executive: 1.6.04</b></p>	<p>Barking Football Club Lease (DLES)</p> <p>To report on the result of negotiations and the proposals for the wall and protection of the trees</p> <p>The Executive will be asked to agree the alternative proposals and new lease terms</p> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>Legal Services</p> <p>DLES - Property Services DLES - Finance</p> <p>DCS - Democratic and Electoral Services Manager</p>	<p>Circulation of draft report</p>	<p>Mayesbrook</p>
<p><b>Executive: 1.6.04</b></p>	<p>Selection of Barking and Dagenham's Panel of Registered Social Landlord Partners (DHH)</p> <p>The report responds to the request of the Executive on 10 February 2004 to monitor the performance of Southern Housing Group (SHG) and report back to the Executive at the end of March 2004</p> <p>The report contains monitoring information on local schemes and initiatives as well as details of assessments made by the Housing Corporation of SHG's performance</p> <p>The Executive will be asked to agree to admit Southern Housing Group to the Council's panel of preferred Registered Social Landlord partners</p> <p><i>None.</i></p>	<p>Not applicable</p>	<p>Not applicable</p>	<p>Not Applicable</p>

<p><b>Executive:</b> <b>1.6.04</b></p>	<p>Joint LCSG Contract for Supply of Copier Paper - Pre Tender Packaging (DLES)</p> <p>The Executive will be asked for approval to use the joint contract for the supply of copier and other papers</p> <p>This is a joint contract operated by the London Contracts &amp; Supplies Group (LCSG being an accredited procurement group for procurement officers from London Boroughs and similar public bodies in London). This contract was previously lead by the London Borough of Haringey who carried out the contracting with input from participating boroughs. They have not renewed the process and this will now probably be lead by LB Barking &amp; Dagenham</p> <p>This is a framework contract for call off for frequently purchased items for stock at Central Stores as required</p> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>DLES - Finance</p> <p>DCS - Corporate Procurement Officer</p> <p>DF - Head of IS &amp; T</p> <p><b>External:</b></p> <p>London Contracts &amp; Supplies Group members (All London Boroughs plus London based charities, universities and publicly funded bodies)</p>	<p>Contract meetings</p>	<p>Not Applicable</p>
--	---	---	--------------------------	-----------------------



<p><b>Assembly:</b> <b>9.6.04</b></p>	<p>Petition - Stanhope Road Traffic Issues (DLES)</p> <p>The Petition is asking the Council to provide speed restrictions</p> <p>The Executive will be asked to agree the recommendations following the investigations made by Officers and discussions held in accordance with Article Two (paragraph 16) of the Constitution</p> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>Lead Member: Cllr McKenzie</p> <p>Valence and Heath Ward Members: Cllrs Mrs Bruce, Mrs Cridland, Fairbrass, Kallar, B Osborn and Mrs C Osborn</p> <p>DLES - Finance</p> <p><b>External:</b></p> <p>Lead Petitioner</p>	<p>Meetings (as required by Article Two (paragraph 16) of the Constitution)</p>	<p>Heath; Valence;</p>
---	--	---	---	----------------------------

<p><b>Executive:</b> <b>15.6.04</b></p>	<p><b>Project Plan for the Urban Design Framework and Public Realm Strategy for the Borough : Framework (DLES)</b></p> <p>This report covers the content and working plan for two comprehensive pieces of work that will be carried out by the newly formed Urban Design Group over the next two financial years. The documents will be important in framing the overall vision for regeneration and sustainable planning and development in the Borough, and will look at areas for increasing density, creating landmark buildings and features, maintaining views and access to key area etc. The Public Realm Strategy adds further detail to the planning and design of all public areas aimed at raising standards and quality of design, materials and workmanship. Both documents will be important in relation to influencing developers and in providing consistency in the Council's own developments. The fencing design standards, which have been prepared, will be attached as an interim document until such time as the Boundary treatment in the Borough has been reviewed as part of this exercise</p> <p>The Executive will be asked to agree the Project Plans for the Urban Design Framework and action plan for the Borough and the Project Plan for the Public Realm Strategy and action plan for the Borough. The Public Realm Strategy builds on the Urban Design Framework plan and the pilot Public Realm Strategy for the BTC. The two key documents are linked. The fencing design guidelines prepared earlier, will be appended to the report as an example of the type of issue that will be covered in both studies, as will be used as interim guidance</p>	<p><b>Internal:</b></p> <p>The Management Team</p> <p>LESD - Finance Regeneration Implementation Engineers Street Scene Parks and Recreation Asset Management Sustainable Development Planning Policy Development Control</p> <p><b>External:</b></p> <p>None</p>	<p>None at this stage. However consultation will be carried out with the Citizens Panel, LSP and Community Forums on both pieces of work in due course. A consultation strategy for both will be part of the project plan for each piece of work and these will be subject of a further report</p>	<p>Not Applicable</p>
---	---	---	--	-----------------------

<p><b>Executive:</b> <b>15.6.04</b></p>	<p>Provision of Accommodation for Church Youth and Community Worker (DHH)</p> <p>The report is about a request for provision of accommodation for a person working for a community based organisation</p> <p>The Executive is asked to agree provision of accommodation in line with existing criteria.</p> <p>If agreed, to delegate consideration of future requests to extend to Director of Housing and Health</p> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>Head of Service</p>	<p>Consideration of draft report</p>	<p>Alibon; Heath; Parsloes;</p>
---	--	--	--------------------------------------	---------------------------------

<p><b>Executive:</b> <b>15.6.04</b></p>	<p>Sites of Importance for Nature Conservation (DLES)</p> <p>Barking and Dagenham, in partnership with the Greater London Authority, undertook a review of the Borough's Sites of Importance for Nature Conservation in 2003. The revised designations are based on up to date ecological data. They have been subject to wide internal and external consultation. In addition they respect and make way for current regeneration projects in the Borough i.e. Barking Reach, the largest housing development site in the Thames Gateway</p> <p>The Executive/Assembly will be asked to agree to the proposed revisions to our designated Sites of Importance for Nature Conservation</p> <p>The Executive will be asked to agree the proposed revisions to the designated Sites of Importance for Nature Conservation</p> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>LESD - Planning and Transport LESD - Regeneration LESD - Parks and Countryside</p> <p>DHH</p> <p>Property Services</p> <p><b>External:</b></p> <p>Greater London Authority English Nature London Natural History Society Becontree Organic Growers Network Rail Cluttons Scrattons Farm Residents Association Environment Agency Ford Motor Company</p>	<p>Circulation of draft report</p>	<p>Abbey; Alibon; Cambell; Chadwell Heath; Eastbrook; Goresbrook; River; Thames; Whalebone;</p>
---	--	--	------------------------------------	---

<p><b>Executive:</b> <b>15.6.04</b></p>	<p><b>Barking Rugby Club, Goresbrook Road and Land off Goresbrook Road</b> : Financial (DLES)</p> <p>Land in Goresbrook Road is presently unused and has been reviewed as a potential site for the Council's disposal programme. Advice from Planning Officers has made it very unlikely that a sale for residential development would be likely</p> <p>The adjoining rugby club has asked that they be allowed to use the land for training and junior matches. The report explores the issues regarding this proposal and recommends terms upon which such a use may be approved</p> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>Lead Member: Cllr Porter</p> <p>Ward Members: Cllrs Barns, Huggins, Miles, Porter, Mrs Rawlinson and Thomas</p> <p>DLES DLES - Leisure and Community DLES - Finance</p> <p>DCS - Legal Services</p>	<p>Circulation of draft report</p>	<p>Goresbrook; Thames;</p>
<p><b>Executive:</b> <b>15.6.04</b></p>	<p><b>LIFT Programme</b> : Financial (DSS)</p> <p>Future level of engagement in Primary Health Care LIFT Programme to modernise National Health Service premises</p> <p>To engage in Level 3 for LIFT Programme</p> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>The Management Team</p> <p><b>External:</b></p> <p>Primary Care Trust</p>	<p>Circulation of draft report</p>	<p>All Wards</p>

<p><b>Executive: 15.6.04</b></p>	<p>Disposal Programme (DLES)</p> <p>To report the current position regarding the planned disposal (non-housing) programme and the effect on the Capital Programme</p> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>The Management Team</p> <p>Appropriate Heads of Services in land holding departments</p>	<p>Circulation of draft report</p>	<p>All Wards</p>
<p><b>Executive: 15.6.04</b></p>	<p>Development of Barking Town Square: Progress Report and Authority to Use Compulsory Purchase Order Powers (DLES)</p> <p>This report covers the current progress with regard to Barking Town Square redevelopment and Barking Lifelong Learning Centre</p> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>DLES - Finance DEAL - Finance DLES - Planning DLES - Property Services</p> <p><b>External:</b></p> <p>Barking College of Technology University of East London</p>	<p>Circulation of draft report</p> <p>Meetings and correspondence</p>	<p>Not Applicable</p>
<p><b>Executive: 29.6.04</b></p>	<p>City Farm (DLES)</p> <p>This issue involves potential long-term financial commitment and risks for the Council, for which finance has not been set aside. The Executive will be asked to decide on the Council's position and potential financial commitment</p> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>DCS - Legal Services</p> <p>DLES - Finance</p>	<p>Circulation of draft report</p>	<p>Thames</p>

<p><b>Executive: 29.6.04</b></p>	<p>Estate Management and Parade Analysis (DLES)</p> <p>Report back to Executive in accordance with Assembly Minute 53, 8 January 2003 Re: Report on Petition Arising from User Clause Dispute - Stansgate Road Dagenham</p> <p>The Executive will be asked to approve a change in policy for letting of the Council's shops and other commercial properties</p> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>DLES - Finance</p> <p>DHH</p>	<p>Circulation of draft report</p>	<p>All Wards</p>
<p><b>Executive: 29.6.04</b></p>	<p>Provision Outturn 2003/04 Revenue and Capital (DF)</p> <p>The Authority needs to finalise its position on its total capital and revenue spending for the last financial year. The information in this report will support the production of the Council's Statement of Accounts, which are to be audited by our External Auditors. The report will also address any relevant carry forwards of budgets from the last financial year into the current financial year</p> <p>The Executive will be asked to note the provisional outturn for 2003/04 for revenue and capital and to consider and approve the relevant carry forwards for revenue and capital</p> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>The Management Team Heads of Service</p>	<p>Not applicable</p>	<p>Not Applicable</p>

<p><b>Executive: 29.6.04</b></p>	<p>Citizenship Ceremonies (DLES)</p> <p>This report covers the review of the Citizenship Ceremonies and the proposed Fees and Charges for 2004/05 as required by Executive Minute of 13 April 2004</p> <p>The Executive will be asked to consider the Fees and Charges in relation to Citizenship Ceremonies</p> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>Executive Lead Member - Councillor B Osborn</p> <p>LESD - Bob Cooper, Interim Head of Finance</p>	<p>Circulation of draft report</p>	<p>Not Applicable</p>
<p><b>Executive: 20.7.04</b></p>	<p>Alcohol Advisory Service (DLES)</p> <p>As required by Executive Minute 432, 29 April 2003, the Executive will be asked to agree</p> <ul style="list-style-type: none"> <li>• Suitable alternative locations for the Alcohol Advisory Service</li> <li>• The reasons for future support of the service</li> </ul> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>DLES</p> <p>DSS</p> <p>DEAL</p>	<p>Circulation of draft report</p>	<p>Not Applicable</p>
<p><b>Executive: 27.7.04</b></p>	<p>Chadwell Heath Cemetery Extension - Tenders (DLES)</p> <p>The Executive will be asked to agree the award of the contract for the works to develop The Field site north of Chadwell Heath Cemetery as a cemetery extension</p> <p><i>None.</i></p>	<p><b>Internal:</b></p> <p>DLES - Finance</p>	<p>Circulation of draft report</p>	<p>Chadwell Heath</p>



## APPENDIX A

### MEMBERS OF THE COUNCIL

All 51 Councillors are Members of the Assembly. Councillors marked with an asterisk (\*) are also Members of the Executive.

Councillor Alexander*	Councillor Huggins
Councillor Ms Baker	Councillor Mrs Hunt
Councillor Barns	Councillor Jamu
Councillor Best	Councillor Jeyes
Councillor Mrs Blake	Councillor Jones
Councillor Mrs Bradley	Councillor Justice
Councillor Bramley*	Councillor Kallar*
Councillor Mrs Bruce	Councillor Little
Councillor Mrs Challis	Councillor McCarthy
Councillor Clark	Councillor McKenzie*
Councillor H. Collins	Councillor Miles
Councillor L. Collins	Councillor O'Brien
Councillor Mrs Conyard	Councillor Osborn*
Councillor Cook	Councillor Mrs Osborn
Councillor Cooper	Councillor Parkin
Councillor Mrs Cooper	Councillor Porter*
Councillor Mrs Cridland	Councillor Mrs Rawlinson
Councillor Curtis	Councillor Mrs Rush
Councillor Dale	Councillor Smith*
Councillor Davis	Councillor Thomas
Councillor Denyer	Councillor Mrs Twomey
Councillor Fairbrass*	Councillor Wade*
Councillor Fani	Councillor Wainwright
Councillor Mrs Flint	Councillor Waker
Councillor Geddes*	Councillor Mrs West
Councillor Gibbs	